

**CREDIT APPLICATION FORM**



Trethorne, Kennards House, Launceston, PL15 8QE  
Email: [accounts@mandmplant.co.uk](mailto:accounts@mandmplant.co.uk)

**SECTION A TO BE COMPLETED BY ALL**

FULL TRADING TITLE \_\_\_\_\_

TRADING ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POSTCODE \_\_\_\_\_

INVOICE ADDRESS \_\_\_\_\_  
IF DIFFERENT FROM ABOVE \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

FAX NUMBER \_\_\_\_\_

ESTABLISHED SINCE \_\_\_\_\_

VAT REG. NO \_\_\_\_\_

MAIN BUSINESS ACTIVITY \_\_\_\_\_

MONTHLY CREDIT REQUIRED \_\_\_\_\_

ACCOUNTS EMAIL FOR INVOICING \_\_\_\_\_

ACCOUNTS EMAIL ADDRESS \_\_\_\_\_

BANK NAME & ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SORT CODE \_\_\_\_\_ ACCOUNT NO \_\_\_\_\_

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**PLEASE COMPLETE DETAILS IN FULL ON NEXT PAGE**

**SECTION B TO BE COMPLETED BY LTD COMPANIES ONLY**

COMPANY NAME \_\_\_\_\_

REGISTERED OFFICE \_\_\_\_\_  
\_\_\_\_\_

COMPANY REGISTRATION NUMBER \_\_\_\_\_

DATE OF INCORPORATION \_\_\_\_\_

**SECTION C TO BE COMPLETED BY ALL APPLICANTS**

PLEASE SUPPLY NAMES & ADDRESS OF TWO TRADE REFERENCE WHO WE MAY APPROACH.

**REFERENCE 1**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NO \_\_\_\_\_

**REFERENCE 2**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NO \_\_\_\_\_

I/WE \_\_\_\_\_ HEREBY REQUEST YOU OPEN A CREDIT ACCOUNT AND HAVE READ AND SIGNED THE TERMS & CONDITIONS OF CREDIT FACILITIES FORM ATTACHED.

SIGNED \_\_\_\_\_

POSITION \_\_\_\_\_ DATE \_\_\_\_\_

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**OFFICE USE ONLY**

ACCOUNT NO ISSUED \_\_\_\_\_ DATE \_\_\_\_\_



## TERMS AND CONDITIONS OF CREDIT FACILITIES

1. Credit will not be granted until the application form has been fully completed and references taken up and reviewed.
2. Customers holding approved credit account facilities with the company will be required to settle their accounts on or before the 30<sup>th</sup> of the month following the month of invoice. Failure to comply with these terms and conditions may result in the withdrawal of credit facilities and any sums outstanding will become payable, in full, immediately upon notice. The customer will also lose benefit of any previously agreed discounts of special terms.
3. The company reserves the right to withdraw credit facilities and demand immediate payment of all monies outstanding at their discretion.
4. Where credit terms have been exceeded we reserve the right to charge interest per month at a rate of 1% on outstanding balance.
5. If legal proceedings are issued all legal costs will be payable by the customer and will be invoiced. If a Debt Collection Agency is instructed all costs will be payable by the customer to the Agency.
6. Special order parts cannot be returned for credit.
7. Goods correctly supplied will only be accepted for return at the discretion of the management, in which case a handling charge of 15% will be applied.
8. In the event of short delivery or any other grievance, the company should be notified within seven days from date of invoice/delivery. Failure to do so will result in the claim being dismissed.
9. All parts remain the property of M & M Plant (Devon & Cornwall) Ltd until payment is received in full.
10. Cheques to be made payable to M & M Plant (Devon & Cornwall) Ltd and sent to the Launceston Depot Address. Payment of accounts by Credit Card will incur an additional cost of 2.5%. Payment can be made by BACS into the following account.  
Sort Code 40-36-22 Account No: 62461250

**In order for us to open your account please sign this form and complete the attached credit application form.**

**Return to :- M & M Plant (Devon & Cornwall) Ltd, Trethorne, Kennards House, Launceston, Cornwall. PL15 8QE**

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print** \_\_\_\_\_